



Madhya Pradesh Special & Residential Academic Society (MPSARAS)

Under Madhya Pradesh Tribal Welfare Department
Contribute to the education of tribal children

MPSARAS under Madhya Pradesh Tribal Welfare Department envisions to establish a quality cell, with an objective to enhance standards of education in its schools. And ensure holistic development of its teachers and students.

With the above stated objective, Applications are invited for full time positions on contractual basis for two years for Quality Cell. Quality Cell team members will closely work on various projects in coordination with personnel of Tribal Welfare Department.

Required qualification, experience and skill sets

Position	Mandatory Skills	Desired Skills	Document proofs
Administrative Expert (Remuneration up to Rs 1 Lakh per month, negotiable)	Master's Degree or its equivalent in management from National Level recognized Institute with 5 years of experience. Minimum 3 years of which should be in education administration & management role Age - on 01/01/2020, Minimum 25 years & Maximum 40 years	Experience of working in education sector/ State and Central Government. Ability to scale up operations, project finance, business development and analysis	Education: Softcopy of Final year Marksheet & Degree scanned as single pdf for each education level. Experience: Experience Certificates issued by HOD of organization or Reporting officer. Kindly scan all experience certificates in single pdf in case of more than one. DOB: 10th class marksheet.
Education Expert (Remuneration up to Rs 1 Lakh per month, negotiable)	Master's Degree or its equivalent in relevant fields of education or management from National Institute/ Any Recognized Government College/ Government Institute. with 5 years of experience including minimum 3 years in Education Program Administration or Management or Planning role. Age - on 01/01/2020, Minimum 25 years & Maximum 40 years	Experience of working with State Government in areas of policy making, improving teaching learning, observations, Teacher feedback and Training curriculum, capacity building, assessment, research and report writing.	Education: Softcopy of Final year Marksheet & Degree scanned as single pdf for each education level. Experience: Experience Certificates issued by HOD of organization or Reporting officer. Kindly scan all experience certificates in single pdf in case of more than one. DOB: 10th class marksheet.
Special Education Expert (Remuneration up to Rs 1 Lakh per month, negotiable)	Master's Degree or its equivalent from National Level recognized Institute/Any Government College or Government Institute. with 5 years of experience in Special Education support and Remedial Teaching. Experience in Teaching is must and should be committed to meeting the needs of a diverse student population Age - on 01/01/2020, Minimum 25 years & Maximum 40 years	Advanced understanding of instructional strategies for students with autism, developmental delay, specific learning disabilities, and behavioral disorders excellent oral and written communication skills and the ability to communicate effectively with a diverse group of colleagues, parents, families, and community members.	Education: Softcopy of Final year Marksheet & Degree scanned as single pdf for each education level. Experience: Experience Certificates issued by HOD of organization or Reporting officer. Kindly scan all experience certificates in single pdf in case of more than one. DOB : 10th class marksheet.

<p>Hygiene and Sanitation Expert (Remuneration up to Rs 1 Lakh per month, negotiable)</p>	<p>Masters or equivalent in Public Health (Sanitation and Hygiene) / Nutrition / Dietetics / Social Work with specialization in health education with 5 years of experience in Health/Sanitation related field. Age - on 01/01/2020, Minimum 25 years & Maximum 40 years</p>	<p>Experience in designing health parameters, health & safety regulations with skill set of planning, coordination and implementation of a comprehensive wellness, health program for the schools & Teaching & working with school, Department and Government bodies</p>	<p>Education: Softcopy of Final year Marksheet & Degree scanned as single pdf for each education level. Experience: Experience Certificates issued by HOD of organization or Reporting officer. Kindly scan all experience certificates in single pdf in case of more than one. DOB : 10th class marksheet.</p>
<p>Sports Expert (Remuneration up to Rs 1 Lakh per month, negotiable)</p>	<p>Masters or its equivalent in Physical Education from National Institute with 5 years of experience in Physical Education in schools or any other academic institutions. Minimum 3 years experience in Sports Training and Teaching. Age - on 01/01/2020, Minimum 25 years & Maximum 40 years</p>	<p>An advanced understanding of sports events, strategies to organize sports events, including excellent oral and written communication skills to interact with stake holders.</p>	<p>Education: Softcopy of Final year Marksheet & Degree scanned as single pdf for each education level. Experience: Experience Certificates issued by HOD of organization or Reporting officer. Kindly scan all experience certificates in single pdf in case of more than one. DOB : 10th class marksheet.</p>
<p>IT Expert (Remuneration up to Rs 1 Lakh per month, negotiable)</p>	<p>B. Tech in Information Technology or Post Graduation in Information Technology or its equivalent from National Level recognized Institute for Information Technology with 5 years of experience in similar role. Age - on 01/01/2020, Minimum 25 years & Maximum 40 years</p>	<p>Demonstrate an advanced understanding of program related support and strategies to successfully revolutionize the IT model for schools & excellent oral and written communication skills to interact with stake holders.</p>	<p>Education: Softcopy of Final year Marksheet & Degree scanned as single pdf for each education level. Experience: Experience Certificates issued by HOD of organization or Reporting officer. Kindly scan all experience certificates in single pdf in case of more than one. DOB : 10th class marksheet.</p>
<p>Career Counseling Expert (Remuneration up to Rs 1 Lakh per month, negotiable)</p>	<p>Master's degree in Counseling /Human resources/ any other field. Minimum 5 years of experience as a career counselor or in the field of career counseling. Must have excellent written and verbal communication skills. Age - on 01/01/2020, Minimum 25 years & Maximum 40 years</p>	<p>Provide career counselling and career development sessions for students and alumni. Develop career services programs that will help student in exploring and planning career options. Work with students on their needs for career development. Conduct trainings, workshops, lectures, presentations, and other events to develop career planning and employability skills for students. Research and analyze current employment trends in various industries. Maintain regular contacts with potential employers for new job opportunities.</p>	<p>Education: Softcopy of Final year Marksheet & Degree scanned as single pdf for each education level. Experience: Experience Certificates issued by HOD of organization or Reporting officer. Kindly scan all experience certificates in single pdf in case of more than one. DOB : 10th class marksheet.</p>

To apply visit departmental website: <https://www.tribal.mp.gov.in/MPTAAS>

Last date for submission of application: 30.09.2020